



VENUE  
HIRE

# CELEBRATE AT EALING TOWN HALL AND GREENFORD HALL

## VENUES PRICE LIST

Prices are applicable for events held before the end of December 2022 at Ealing Town Hall and before the end of March 2023 at Greenford Hall

Hospitality packages are available on Saturdays, Sundays and bank holidays only

Hospitality Packages - Ealing Town Hall		
Victoria Hall	10hrs room hire including standard lighting scheme	£2,800
Princes Hall	10hrs room hire	£2,050
Victoria Hall & Princes Hall	10hrs hire of one of the rooms and 9hrs hire of the second room The event in the secondary room must finish one hour prior to the event in the principal room	£4,100
Victoria Hall & Princes Hall Reception package	10hrs hire of the Victoria Hall and 2hrs hire of the Princes Hall as a reception venue (220 max) The hire period of the Princes Hall must finish prior to 8pm or at least one hour before the event in the Victoria Hall (whichever is earlier)	£3,350
Nelson Room	Can be booked in conjunction with one of the above packages Minimum hire periods apply: 2hrs before 4pm or 6hrs after 4pm	£200p/hr
Queens Hall or Elizabeth Cantell Room	7hrs room hire	£1,125
Hospitality Packages - Greenford Hall		
Greenford Hall	10hrs room hire inc set-up and breakdown with optional use of the kitchen & Ante Room	£2,825

	Mid - Week Rate (Hourly)	Peak Rate (Hourly)	Additional Time (Hourly)
	Mon – Thurs 9am – Midnight Fri 9am – 5pm	Fri 5pm – 12am Sat, Sun & Bank Hols 9am – 12am	From 12am – 1.30am
<b>Ealing Town Hall</b>			
Victoria Hall	£210	£365	£400
Princes Hall	£145	£240	£350
Nelson Room	£118	£200	£285
Queens Hall, Elizabeth Cantell Room & Telfer Room	£105	£180	£260
Committee Rooms 1, 2 & 4	£39	£39	N/A
<b>Greenford Hall</b>			
Greenford Hall	£190	£365	£415

- Prices are exclusive of, and not subject to, VAT. Hourly rates quoted are per individual room within each price bracket.
- Minimum hire rates apply:  
Victoria Hall, Princes Hall and Greenford Hall minimum 6hr hire period on Fridays (after 5pm) and minimum 8hr hire period on Saturdays, Sundays and bank holidays  
All other rooms are subject to a minimum hire period of 2hrs Monday - Friday and 6hrs on Saturdays and Sundays and bank holidays
- Ealing Council operates a Community Rate Policy Monday – Thursday all day and Friday until 5pm. If you believe you may qualify for this rate or are a registered charity, please ask for details.
- Prices are for room hire only and are exclusive of catering and registrar's fees.
- All events must be booked to include sufficient time for set-up and breakdown.
- Ealing Council reserves the right to amend prices at any time without notice. For premium dates such as New Years Eve, please contact the Hospitality & Events team for more information.
- Please ensure that, when booking civil ceremonies at Greenford Hall, you have checked availability with the Registrars Team.
- All packages are based on the event finishing by 11pm with the venue clean and all suppliers off-site by 12am. Available on Saturdays, Sundays and bank holidays only. Package time booked must include set-up and breakdown requirement.
- Victoria Hall hire includes optional use of an additional smaller room (packages only), kitchen space and dressing room. Please note that there is no kitchen equipment on site; this will need to be provided by your caterer.
- Greenford Hall hire includes optional use of the kitchen and Ante Room.
- All other rooms hire include optional use of a kitchen space (excluding committee rooms).
- Additional rooms offered in the packages must be booked at the time of confirmation or they may not be available.
- Additional time can be booked as per the Tariff Rate card.