



VENUE
HIRE

CELEBRATE AT EALING TOWN HALL AND GREENFORD HALL

VENUE HIRE PRICE LIST

Prices are applicable for events held before the end of September 2024 at Perceval House and Greenford Hall.

Perceval House			
	Hourly rate		Peak hourly rate
	Monday – Friday 9am – 9.30pm		Sat, Sun & Bank hols, 9am – 9.30pm
The Atrium	£105		£180*
Committee Room	£39		£39**
Greenford Hall			
	Hourly rate	Hourly rate	Additional Time (Hourly)
	Mon -Thurs, 9am – 12am	Fri 5pm – 12am, Sat, Sun & Bank Hols 9am – 12am	From 12am – 1.30am
Greenford Assembly Hall	£210	£400	£455

Hospitality Package –		Sat, Sun & Bank Holidays 9am – 12am
Perceval House – The Atrium	7hrs room hire	£1,125
Greenford Assembly Hall	10hrs room hire including standard lighting scheme with optional use of the kitchen & ante-room	£3,110

* Subject to 6hr minimum hire

** Committee rooms at the weekend can only be hired in conjunction with use of the Atrium

Points to note:

- Prices are exclusive of, and not subject to, VAT. Hourly rates quoted are per individual room within each price bracket.
- Ealing council operates a community rate policy. If you believe that you may qualify for this rate or are a registered charity, please ask for details.
- Minimum hire rates apply:
- Greenford Assembly Hall minimum 6hr hire period on Fridays (after 5pm) and minimum 8hr hire period on Saturdays, Sundays and Bank Holidays.
- The Ruislip, Ravenor and Oldfield Rooms are only available at weekends and on bank holidays as part of a hire of the main Assembly Hall.
- The Atrium in Perceval House minimum 2hr hire period Monday – Friday & minimum 6hr hire period on Saturdays, Sundays and Bank Holidays.
- Committee rooms in Perceval House are subject to a minimum hire period of 1hr Monday - Friday and 6hrs on Saturdays and Sundays and Bank Holidays.
- Prices are for room hire only and are exclusive of catering, audio-visual equipment and any additional security that may be required.
- All events must be booked to include sufficient time for set-up and breakdown.
- Ealing Council reserves the right to amend prices at any time without notice. For premium dates such as New Years Eve, please contact the Hospitality & Events team for more information.
- Greenford Assembly Hall hire includes optional use of the kitchen and ante room.
- Additional rooms offered in the packages must be booked at the time of confirmation or they may not be available.
- Additional time may be booked around a confirmed hire period– please ask a member of staff for more details.
- Perceval House does not currently have a premises licence. Any licensable activities such as the playing of music or serving of alcohol should be discussed with a member of staff.

W: www.ealingvenues.co.uk**E: venuehire@ealing.gov.uk****T: 020 8825 6060**